

The Lewis White Real Estate Center at the University of Missouri - Kansas City invites applications for the position of Visiting Professor in Real Estate. Rank is open and subject to qualifications. The position will begin in January 2010 although an earlier start date may be possible.

POSITION DESCRIPTION AND DUTIES:

The Center is seeking an individual to lead the expansion of its research and teaching activities in the field of real estate. The holder of this new position will assist the Center's Director in managing all aspects of curriculum, workshops, specialized education programs, instructional outreach, web-enabled instruction, licensure programs, and research projects. Other responsibilities will include but are not limited to, the following:

- Conduct curriculum and industry research to analyze current competitor programs, identify current industry trends and implement improvements, expand instructional opportunities and Center programming;
- Assist in the development of undergraduate, graduate and certificate programs;
- Conduct ongoing investigations into grant and RFP applications;
- Provide technical and administrative support in the development of accurate proposal submissions to ensure proposals are consistent with federal and state laws and regulations, sponsor agreements, submission requirements, and Center specific policies and procedures;
- Develop and manage operational activities.

QUALIFICATIONS:

Qualified candidates will have a Ph.D. in real estate (or closely related field) and relevant professional experience with an understanding of and commitment to interdisciplinary real estate education. Experience should include course/program development, academic planning and management, contract training, relationship development, budgeting and project management. Must be knowledgeable of the regulatory environment affecting education and state licensed courses.

The successful candidate will be a quick learner who is experienced with college and university policies, procedures and systems. A strong customer service orientation and attention to detail is essential, along with excellent oral, written and interpersonal communication skills. Must have strong analytical, research and technical skills to evaluate and use data in planning and decision making. Teaching, student recruitment and/or retention experience are strongly preferred.

ABOUT US:

The University of Missouri-Kansas City (UMKC), one of four University of Missouri campuses, is a doctoral research intensive public university offering traditional and interdisciplinary programs and serving approximately 14,500 students. The University is well positioned to address the demands of a dynamic city that deserves and requires the benefits that accrue from a strong public university. The University has an institution-wide commitment to diversity and multiculturalism and strives to create a welcoming environment where faculty and staff feel valued for their contribution.

HOW TO APPLY:

UMKC is an equal opportunity employer/educational institution and candidates of all backgrounds are encouraged to apply. All final candidates will be required to successfully pass a Criminal Background Check prior to beginning employment. Please download our application at <http://www.umkc.edu/jobs>. Mail the application, resume, and several writing samples to: Lewis White Real Estate Center, 5110 Cherry Street, Suite 305 Kansas City, Missouri 64110. Attention: Stacie Babilon